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**Must be postmarked
or submitted online
NO LATER THAN:
December 23, 2022**

OPM DATA BREACH SETTLEMENT
C/O EPIQ
P.O. BOX 4719
PORTLAND, OR 97208-4719
WWW.OPMDATABREACH.COM

**Claim Form for the U.S. Office of Personnel Management (OPM)
Data Breach Litigation Settlement**

SETTLEMENT BENEFITS – MAKING A CLAIM

You are eligible to make a claim under the Settlement if you are a “Class Member”:

- a U.S. citizen or permanent resident whose personal information was compromised as a result of the breaches of the U.S. Office of Personnel Management’s electronic information systems in 2014 and 2015 or the breach of Peraton Risk Decision Inc.’s (then KeyPoint ’s) electronic information systems in 2013 and 2014; and
- between May 7, 2014, and January 31, 2022, you suffered out-of-pocket expense or loss of compensable time: (1) to purchase a credit monitoring product, credit or identity theft protection product, or other product or service designed to identify or remediate the data breaches; (2) to access, freeze, or unfreeze a credit report with a credit reporting agency; or (3) as a result of an identity theft incident or to mitigate an identity theft incident.

You are only eligible to make a claim if you suffered an out-of-pocket expense or loss of compensable time within at least one of the three categories listed above.

Your claim must be reasonably documented—you must enclose or upload documentation sufficient to show (a) the amount of loss that you suffered, and (b) that the loss is reasonably attributable to the data breaches in the case. This documentation may include credit card or bank statements, emails, invoices, receipts, or telephone records, including photographs of the same. Personal statements or declarations are not reasonable documentation under the Settlement, but they may be used to provide clarification, context, or support for other documentation submitted in support of a claim.

If your claim is found valid, you will be paid \$700 or the actual amount of the claim, whichever is higher, to a maximum of \$10,000. However, the amount of individual claims will be reduced in equal proportion before claimants are paid if the total value of all valid claims plus any incentive award payments awarded by the Court to named plaintiffs exceeds the \$63,000,000 Settlement fund amount. Government records will be used to verify that you were subject to the breaches, but the Claims Administrator will be solely responsible for determining the validity of claims and the amount of payment.

The easiest way to submit your claim is through the confidential portal online at www.OPMDataBreach.com, or you can complete and mail this claim form to the address above.

Claims must be submitted online or mailed by December 23, 2022. Use the address at the top of this form for mailed claims.

Please note: the Claims Administrator may contact you to request additional documents to review and process your claim. If you provide your email address below, the Claims Administrator will contact you by email.

For further information, instructions, or assistance, visit www.OPMDataBreach.com or call toll-free 1-855-917-3567.

Settlement payments will be made after the Settlement is approved by the Court and final.

NOTE: Electronic payment will be initiated through email for eligible claimants if an email address is provided. Please keep a valid email address on file with the Claims Administrator. If you do not provide an email address and are eligible for payment, you will receive a check in the mail via USPS.

Questions? Visit www.OPMDataBreach.com or call 1-855-917-3567



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SECTION I: YOUR INFORMATION

- We will use this information to determine your eligibility for payment, contact you, and process your claim.
- If any of your information changes, promptly notify us by emailing info@OPMDataBreach.com.

First Name	MI	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Alternative or Previous Name(s)		
First Name	MI	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of Birth (MM/DD/YYYY)	Last Four (4) Digits of Social Security Number	
<input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="text"/>	
Current Mailing Address (REQUIRED)		
<input type="text"/>		
City	State	ZIP Code
<input type="text"/>	<input type="text"/>	<input type="text"/>
Country		
<input type="text"/>		
Best Phone Number (Monday through Friday, 9 a.m.-8 p.m. Eastern Time)		
Domestic U.S.	International	
<input type="text"/> - <input type="text"/> - <input type="text"/>	<input type="text"/>	
Email Address (for claim-related electronic communications and distribution use only)		
<input type="text"/>		

SECTION II: OUT-OF-POCKET EXPENSES

The Settlement provides for a minimum \$700 payment for reasonably documented claims of unreimbursed out-of-pocket expenditures made by a Class Member between May 7, 2014, and January 31, 2022 for reasonable costs incurred in connection with the 2014 and 2015 cyberattacks of OPM’s electronic information systems and/or the 2013 and 2014 cyberattacks of Peraton’s electronic information systems.

Out-of-pocket expenditures supporting a valid claim may include, without limitation:

- (1) Out-of-pocket costs, expenses, losses, or charges incurred as a result of identity theft or identity fraud, including unauthorized account openings and falsified tax returns, or other misuse of your personal information;
- (2) Out-of-pocket costs incurred in connection with placing or removing a credit freeze on your credit file with any credit reporting agency;
- (3) Out-of-pocket costs for credit monitoring, credit or identity theft protection, or other products or services designed to identify identity theft or remediate the effects of the data breaches in this case; and
- (4) Other miscellaneous expenses related to any out-of-pocket loss such as for notary or fax services, postage, copying, mileage (gas), or long-distance telephone service.

It is important for you to upload or enclose documents that show what happened and how much money you lost or spent.

If you are claiming out-of-pocket expenses under the Settlement, you must describe below the expenses, their amount, and when and why you incurred them. If you need more room for these descriptions, you can upload or enclose them on additional sheets of paper. Examples may include credit card or bank statements, emails, invoices, receipts, or telephone records (or photos of the same). Please do not send original documents as they cannot be returned to you.

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If your claim is for expenses related to a credit freeze, credit monitoring, identity theft protection, or similar services (categories 2 and 3 above), you must attest at the end of this claim form that you incurred those costs in response to the data breaches in this case and not as a result of any other compromise of your personal information.

For more details about how the claim process and cash payments work, visit www.OPMDataBreach.com or call toll-free 1-855-917-3567.

Examples of Loss Type and Documents	Amount	Date (MM/DD/YYYY)
1. Costs, expenses, losses or charges incurred as a result of identity theft or identity fraud, including unauthorized account openings and falsified tax returns, or other misuse of your personal information between May 7, 2014 and January 31, 2022.	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> MM DD YYYY
Documentation Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Examples of Proof of Loss: Account statement with unauthorized charges highlighted; police reports; IRS documents; FTC Identity Theft Reports; letters or records of other communications regarding fraudulent charges; email or other records of credit monitoring or similar services you purchased; receipts, bills, or invoices from accountants, lawyers, or others.</i>		
Description of Loss or Money Spent and Supporting Documents (Identify what you are attaching, and why it's related to the OPM or Peraton data breaches) <hr/> <hr/>		
2. Costs of placing or removing a credit freeze on your credit file with any credit reporting agency between May 7, 2014 and January 31, 2022	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> MM DD YYYY
Documentation Provided? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Examples of Proof of Loss: Email or other records of your credit freeze placement or removal; copies or photographs of financial records of payment for credit freeze placement or removal.</i>		
Description of Loss or Money Spent and Supporting Documents (Identify what you are attaching, and why it's related to the OPM or Peraton data breaches) <hr/> <hr/>		
3. Costs of credit monitoring, credit or identity theft protection, or other products or services designed to identify identity theft or remediate the effects of the data breaches in this case between May 7, 2014, and January 31, 2022	\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> • <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> MM DD YYYY

Questions? Visit www.OPMDataBreach.com or call 1-855-917-3567



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Documentation Provided? Yes No

Examples of Proof of Loss: Email or other records of your credit monitoring, credit or identity theft protection, or other products or services designed to identify identity theft or remediate the effects of the data breaches in this case; copies or photographs of financial records of payment for such products or services.

Description of Loss or Money Spent and Supporting Documents
(Identify what you are attaching, and why it's related to the OPM or Peraton data breaches)

4. Other expenses incurred between May 7, 2014 and January 31, 2022 that were related to the data breaches, such as for notary or fax services, postage, copying, mileage (gas), or long-distance telephone service.

\$ •

- -
MM DD YYYY

Documentation Provided? Yes No

Examples of Proof of Loss: Phone bills; receipts; photographs or copies of documents; list of places you traveled (i.e., police station, IRS office), reason why you traveled there (i.e., police report or letter from IRS re: falsified tax return), and number of miles you traveled.

Description of Loss or Money Spent and Supporting Documents
(Identify what you are attaching and why it's related to the OPM or Peraton data breaches)

SECTION III: COMPENSABLE LOST TIME

The Settlement also provides for a minimum \$700 payment for reasonably documented claims of reasonable time spent by a Class Member between May 7, 2014 and January 31, 2022, in connection with: (1) the purchase of a credit monitoring product, credit or identity theft protection product, or other product or service designed to identify or remediate these data breaches; (2) accessing, freezing or unfreezing a credit report with a credit reporting agency; or (3) an identity theft incident or responding to such an incident.

Reasonable time spent in these connections is only compensable if the time that you spent caused you quantifiable economic harm, such as taking time off from hourly work or using paid time off from salaried work.

If you make valid claims both for out-of-pocket expenses (the previous section) and for compensable lost time (this section), but the total amount of those claims is less than \$700, the claims will be treated as a single valid claim and paid at \$700, subject to proportional reduction if the total value of all valid claims (plus any service awards approved by the Court) exceeds the \$63,000,000 that the Defendants will pay.

It is important for you to upload or enclose documents that show what happened, what actions you took that caused the compensable lost time, and the value of that time.

If you are claiming compensable lost time under the Settlement, you must describe below the relevant actions you took and the total time you spent, and either select the default pay rate or provide proof of your hourly compensation rate at that time. If your claim exceeds \$700 you must submit proof of your hourly rate.

If you need more room for these descriptions, you can upload or enclose additional information or supporting material. The documentation must show that the lost time was compensable—in other words, showing leave from hourly work or paid time off from salaried work. Examples may include pay stubs, invoices, other billing records, or emails or other communications or records reflecting time taken off work (or photos of the same).

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If your claim is for compensable time related to a credit freeze, credit monitoring, identity theft protection, or similar services (categories 1 and 2 in Section II above), you must attest at the end of this claim form that you spent that time in response to the data breaches in this case and not as a result of any other compromise of your personal information.

<p>1. How much time did you lose related to the data breaches? (Don't answer if you are not claiming lost time.)</p>	<p><input type="text"/> <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> Hours Minutes</p>
<p>2. What is your reimbursement rate per hour?</p>	<p><input type="checkbox"/> Default Rate \$25.00/hour</p> <p><input type="checkbox"/> Reimbursement Rate higher than \$25.00/hour; I certify that my hourly wage rate is</p> <p style="padding-left: 40px;">\$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> . <input type="text"/> <input type="text"/></p> <p>and that I took time off of work to respond to the data breach. In support of this certification I provide the following documentation:</p> <p>_____</p> <p>_____</p> <p>_____</p>
<p>3. Approximate Dates</p>	<p><input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> MM DD YYYY</p> <p>through</p> <p><input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> - <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> MM DD YYYY</p>
<p>4. Do you have supporting documentation to show the time claimed was compensable (leave from hourly work or paid time off from salaried work)?</p>	<p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>
<p>5. Description of Time Spent and Supporting Documents (Identify what you did and why, what you are attaching, and why it's related to the OPM or Peraton data breaches)</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

SECTION IV: RECEIVING PAYMENT

If an email address is provided as part of your Claim Form submission, electronic payment will be initiated via email for eligible claimants after the Effective Date and claims processing is complete. Please keep a valid email address on file with the Claims Administrator.

If you do not provide an email address and are deemed eligible, you will receive a check in the mail via USPS.

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SECTION V: AFFIRMATION AND SIGNATURE

I affirm under the laws of the United States that the information supplied in this claim form is true and correct to the best of my knowledge and that any documents that I have submitted in support of my claim are true and correct copies of original documentation.

If my claim is for out-of-pocket expenses or compensable time related to credit freeze, credit monitoring, identity theft protection, or similar services, I further affirm under the laws of the United States that I incurred those losses in response to the data breaches in this case and not as a result of any other compromise of my personal information.

I understand that I may be asked to provide more information before my claim is complete.

Signature

Dated: - -
MM DD YYYY

Print Name

Return your completed Claim Form along with all documentation in support of your claim to:

OPM DATA BREACH SETTLEMENT
C/O EPIQ
P.O. BOX 4719
PORTLAND, OR 97208-4719

Or file your claim online at: www.OPMDataBreach.com

Please do not send original documents as no documentation can be returned to you.